

The Old Wymondhamians

CONSTITUTION

(Agreed at the Annual General Meeting held on 17th November 2007)

1) NAME

1.1 The Association shall be called "THE OLD WYMONDHAMIANS"

2) OBJECTIVES

2.1 To create and maintain effective means of communication between past pupils, past staff, the College and the Old Wymondhamians.

2.2 To create and maintain a database of ex pupils and staff that will allow new registrations, and alterations to existing data to be made in the most efficient way.

2.3 To use the data base as a mailing list, both electronically and via surface mail, to communicate with past pupils and staff.

2.4 To enable past students and staff to communicate with each other via the data base, whilst maintaining confidentiality of sensitive information.

2.5 To organise an official reunion event each year.

2.6 To build strong links between the College and the Old Wymondhamians.

2.7 To use the links with past pupils and staff to assist the College and the Trust to achieve their aims.

2.8 To raise funds for the College and Trust via special appeals or the use of surplus incomes.

2.9 Develop and archive the history of Wymondham College.

2.10 Produce a periodic newsletter/magazine to good journalistic standards.

2.11 To promote past student versus current student sporting events.

3) MEMBERSHIP

3.1 Membership of the Old Wymondhamians is to include anyone who has attended Wymondham College & County Grammar School - as a student or member of

staff or governor in whatever capacity. Membership should only be withdrawn if the member acts against the aims of the Association.

3.2 Honorary membership shall be available to staff members after five years service at Wymondham College.

3.3 Other forms of "membership" can be implemented at the discretion of the General Committee.

4) **COMMITTEE**

4.1 The affairs of the Association shall be managed, and its funds shall be administered by the General Committee.

4.2 The General Committee shall consist of the President, Chairman, Vice-Chairman, Treasurer & Secretary and elected officers which should ideally include representatives from each decade, current members of staff & current pupil representatives.

4.3 Terms of Office

4.3.1 President - by invitation for one year.

4.3.2 Chairman -to be elected annually.

4.3.3 Vice-Chairman - to be elected annually.

4.3.4 Treasurer - to be elected annually

4.3.5 Secretary - ideally to be the representative of the Wymondham College Alumni Office

4.3.6 Elected Officers - by invitation with the intention that each decade should be represented on the General Committee.

4.4 The General Committee may invite or co-opt members to serve as Elected Officers at it's discretion.

4.5 The General Committee may appoint Sub-Committees with specific terms of reference and with the power to co-opt.

4.6 The Committee shall meet from time to time as its officers deem necessary but not less than three times per annum. Meetings should ideally be convened during school term time.

4.7 Four members shall form a quorum at meetings of the Committee.

4.8 The Committee shall elect a Chairman who shall take the Chair at all committee meetings of the Association at which he/she is present. In his/her absence at a meeting, the Committee shall elect a Chairman in his/her place.

4.9 Unless otherwise governed by the Constitution, the Committee shall be governed of their own procedure. Any difference or dispute concerning the constitution or the application of the rules shall be decided by the General Committee, whose decision shall be final. Decisions of the Committee shall be by single majority voting of the Committee, subject to the casting vote of the Chairman and provided that the Committee is properly constituted.

4.10 The assets of the Old Wymondhamians shall be under the management and control of the Committee who shall vest all monies with secure and proper banks or other recognised financial institutions.

5.0 SUB-COMMITTEES

5.1 The Committee shall have the right to appoint Standing or Ad Hoc Sub-Committees or Working Parties with specific delegated powers to report back to it. At each meeting the Sub-Committee shall review & report its activities.

6.0 FUNDING

6.1 The Association is to be funded from various means including subscriptions, donations & other means.

6.2 All monies received by the Association shall be paid by the Treasurer into an account held with a recognised financial institution authorised by the General Committee. All cheques shall be signed by any two of the nominated signatories.

7.0 RESIGNATION

7.1 A member may resign his/her membership of the Association at any time by giving written notice to the Secretary and his/her details will be deleted from the Old Wymondhamians database.

8.0 EXPULSION OF MEMBERS

8.1 The Committee shall have the power to remove such members of the Association whose activities or conduct is deemed by the Committee to be contrary to the interests of or functioning of the Association and his/her details shall be deleted from the Old Wymondhamians database.

9.0 ANNUAL GENERAL MEETING

9.1 A General Meeting of the Association shall be held every year at such time as the Committee shall decide. The following business shall be transacted:-

- a) To receive the Secretary's Report;
- b) To receive and approve the Statement of the Association's Accounts to the end of the preceding financial year (September) from the Treasurer;
- c) To elect the Officers and other Members of the Committee;
- d) To decide on any resolution which may be duly submitted to the Meeting as hereinafter provided;
- e) To deal with any other business deemed to be material to the Association.

9.2 Members shall be advised of the date for the Annual General Meeting not less than twenty-one days before the date of the Meeting.

9.3 Any member desirous of moving any resolution at an Annual General Meeting shall give notice thereof in writing to the Secretary not less than fourteen days before the date of such meeting.

10.0 SPECIAL GENERAL MEETING

10.1 The Secretary, acting upon the instruction of the President or the Committee or a written requisition signed by not less than 25 Members of the Association, shall summon a Special General Meeting by advising all Members not less than fourteen days notice thereof, specifying the resolutions intended to be moved. The business at such meeting must be confined to such resolutions. The President as Chairman, or in his/her absence, a Chairman elected in his place by the meeting, shall have a casting vote in addition to his own. Twelve members shall form a quorum.

11.0 AMENDMENT OF THE RULES

11.1 No alteration shall be made to these Rules except with the approval of at least two thirds of those present and voting at an Annual General Meeting or at a Special General Meeting duly convened for that purpose under Rule 10.0 above.

12.0 DISSOLUTION

12.1 In the event of the dissolution of the Association, the property of the Association, after discharging all the liabilities of the Association, shall be applied in such a manner as the Annual General Meeting or Special General Meeting shall determine.

13.0 INDEMNITY

13.1 The members of the General Committee shall be entitled to an indemnity out of the property of the Association for all expenses and other liabilities properly incurred by any of them in the management of the affairs of the Association.